



**San Bernardino County**  
**Recorder - Clerk**  
222 West Hospitality Lane  
San Bernardino, CA 92415-0022  
855 REC-CLRK  
www.sbcounty.gov/arc

Space above for County Clerk use only

## UNLAWFUL DETAINER ASSISTANT REGISTRATION (INDIVIDUAL)

Please **TYPE** or **PRINT** legibly and firmly in **BLACK** ink. Neither the County Clerk nor his deputies are permitted by law to give legal advice and/or assistance. This filing will be a public record and there are no refunds.

☐ **PRIMARY REGISTRATION**

☐ **SECONDARY REGISTRATION – Print County of Primary Registration:** \_\_\_\_\_

**Registration Number:** \_\_\_\_\_

**Expiration Date:** \_\_\_\_\_

If a renewal, a new # must be assigned if there is any lapse in the period of registration.

Two years from date of filing or bond expiration

### Filing Fees:

|                         |          |
|-------------------------|----------|
| Filing registration:    | \$180.00 |
| Filing bond             | \$ 25.00 |
| Each additional ID card | \$ 10.00 |

### Additional Fees:

|  |          |
|--|----------|
| Record the bond – 1 <sup>st</sup> page of bond | \$ 15.00 |
| Each additional page of bond                   | \$ 3.00  |

Completely fill in all business and personal information requested in Part A. Check each applicable box in Parts B-E and provide information as requested for each box that is checked. Attach legible copies of all documents requested for each box that is checked (attach certified copies and originals as specified). You must sign the completed application under penalty of perjury.

### A. Personal Information

|  |                |           |               |
|--|----------------|-----------|---------------|
| First Name   | Middle Initial | Last Name | Date of Birth |
| Business Name  |                |           |               |
| Business Street Address  | City           | State     | Zip Code      |
| Business Telephone Number  |                |           |               |
| California Driver's License Number (or other personal identification that is acceptable to the County Clerk) |                |           |               |

## B. Civil Judgment

- ☐ Have you been held liable in a final judgment entered in a civil action that alleged fraud, use of an untrue or misleading representation, or use of an unfair, unlawful or deceptive business practice?  
☐ Yes (attach certified copy of each judgment). ☐ No
- ☐ Have you had a civil judgment entered against me in an action arising out of my negligent, reckless or willful failure to properly perform my obligation as a legal document assistant or an unlawful detainer assistant?  
☐ Yes (attach certified copy of each judgment). ☐ No

## C. Criminal Conviction (Note: Conviction means a plea or verdict of guilty or a conviction following a plea of nolo contendere. Any conviction dismissed under Penal Code §1203.4 must be included.)

- ☐ Have you been convicted of a felony?  
☐ Yes (attach certified copies of each conviction and disposition) ☐ No
- ☐ Have you been convicted of a misdemeanor unlawful practice of law or contempt of the authority of a court under Business and Professions Code §6126 or §6127?  
☐ Yes (attach certified copies of each conviction and disposition) ☐ No
- ☐ Have you been convicted of a misdemeanor violation of the provisions on legal document assistants and unlawful detainer assistants at Business and Professions Code §6400-6416?  
☐ Yes (attach certified copies of each conviction and disposition) ☐ No

## D. Revocation of Registration

- ☐ Have you had registration as a legal document assistant or unlawful detainer assistant revoked by a County Clerk under Business and Professions Code §6413?  
☐ Yes (attach certified copy of each revocation) ☐ No

## E. Disbarment/Suspension

- ☐ Are you presently disbarred or suspended from the practice of law pursuant to Business and Professions Code §6100-6117?  
☐ Yes. Date of Disbarment or Suspension \_\_\_\_\_. ☐ No

I declare under penalty of perjury under the laws of the State of California that all information on this application and on all accompanying documents is true and correct.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Place of Execution